



Maharaja Ranjit Singh Punjab Technical University

Badal Road, Bathinda -151001

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)

(Finance & Accounts)

Ref. No. MRSPTU/ACCT/25-26/776

Dated : 08/10/25

To

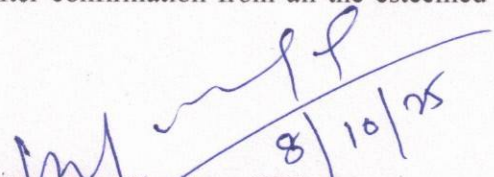
- 1 **Vice Chancellor,** :Chairman
Maharaja Ranjit Singh Punjab Tech. University,
Bathinda
- 2 **Principal Secretary, Govt. of Punjab,** :Member
Deptt. of Finance,
Chandigarh
- 3 **Principal Secretary, Govt. of Punjab,** :Member
Deptt. of Technical Education & Industrial Training
Chandigarh
- 4 **Director,** :Member
Deptt. of Technical Education & Industrial Training
Chandigarh.
- 5 **Registrar,** :Member
Maharaja Ranjit Singh Punjab Technical University, (Nominee of Chairman, BOG)
Bathinda

Sub: Agenda of 15th Meeting of Finance Committee of MRSPTU, Bathinda.

Respected Sir,

As per the direction and permission granted by Vice Chancellor-Cum-Chairman Finance Committee, the 15th meeting of finance Committee has been scheduled tentatively for 24th October 2025 (Friday) at 11.30 AM at Committee Room MRSPTU Bathinda (offline) and via Google meet (online). The agenda including annexures is attached herewith. You are requested to make it convenient to attend the same.

The final date, time and link shall be shared after confirmation from all the esteemed members.


8/10/25
Member Secretary (FC)-cum
Prof. Incharge (Finance)



BATHINDA

AGENDA

FOR THE 15TH MEETING

OF

FINANCE COMMITTEE

TO BE HELD AT 11.30 AM ON 24TH OCTOBER, 2025 (FRIDAY)

VENUE

**COMMITTEE ROOM, MRSPTU, BATHINDA (OFFLINE) & VIA GOOGLE
MEET (ONLINE)**

CONSTITUTION OF FINANCE COMMITTEE

- | | | |
|----------|---|-------------------------|
| 1 | Vice Chancellor,
MRSPTU, Bathinda | Chairman |
| 2 | Principal Secretary, Govt. of Punjab,
Department of Finance. | Member |
| 3 | Principal Secretary, Govt. of Punjab,
Department of Technical Education & Industrial Training. | Member |
| 4 | Director,
Department of Technical Education & Industrial Training. | Member |
| 5 | Registrar, (Nominee of Chairman, Board of Governors)
MRSPTU, Bathinda | Member |
| 6 | Finance Officer,
MRSPTU, Bathinda | Member Secretary |

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ITEM NO: 15.1 CONFIRMATION OF THE MINUTES OF 14th MEETING OF FINANCE COMMITTEE.

The 14th meeting of Finance Committee of Maharaja Ranjit Singh Punjab Technical University, Bathinda, was held on 12th September, 2024 at 12:00 PM through video conference and in person at MRSPTU, Bathinda under the Chairmanship of Vice Chancellor-cum-Chairman, Finance Committee, Maharaja Ranjit Singh Punjab Technical University, Bathinda. The minutes of the meeting were circulated to the members vide Letter No. MRSPTU/Accts/649/24-25 dated 13.09.2024. As no comments were received from any of the members, therefore the minutes are placed for confirmation please (**Annexure-I Page No. 20 to 23**).

ITEM NO: 15.2 ACTION TAKEN REPORT ON THE MINUTES OF 14th MEETING OF FINANCE COMMITTEE.

Sr. No.	Description	Decision Taken	Action Taken
14.1	CONFIRMATION OF THE MINUTES OF 13 th MEETING OF FINANCE COMMITTEE.	Confirmed.	No action required
14.2	ACTION TAKEN REPORT ON THE MINUTES OF 13 th MEETING OF FINANCE COMMITTEE.	Noted.	No action required
14.3	PROPOSED BUDGET FOR F.Y 2024-25	The revised Budget for F.Y 2023-24 and the Proposed Budget for F.Y 2024-25 approved.	Implemented. For the Capital Deficit, CSR proposal of Rs.18.45 cr has been made and sent to Govt. (Annexure-II Page No. 24 to 27).
14.4	FUND INVESTMENT IN SCHEDULED PUBLIC AND PRIVATE BANKS FOR CPF/GPF.	It is decided as of now, the fund is to be invested in the banks as per the Govt. of Punjab list. For covering the deficit of GPF/CPF interest and pension for GPF employees, the case shall be dealt separately.	A committee was constituted and the recommendation have been submitted. The case is under consideration (Copy of Minutes of meeting attached at Annexure-III Page No. 28)
14.5	INCREASE IN MATCHING SHARE OF EMPLOYER FROM 10% TO 14% OF BASIC PAY + DA UNDER NEW DEFINED CONTRIBUTORY PENSION SCHEME (NPS).	The matter was deliberated upon and approved.	To be implemented after BOG approval.
14.6	CDC RELATED ITEM RATIFICATION REGARDING THE COLLEGES WHO APPLIES FOR AFFILIATION AFTER THE NO ADMISSION CATEGORY	Ratified.	Implemented
14.7	SPORTS & YOUTH WELFARE RELATED		
a)	RATIFICATION REGARDING ENHANCEMENT IN JUDGES HONORARIUM	Ratified.	Implemented
b)	RATIFICATION REGARDING ENHANCEMENT IN PARTIAL FINANCIAL AID FOR THE CONDUCT OF INTER ZONAL YOUTH FESTIVALS.	Ratified.	Implemented
c)	RATIFICATION FOR ENHANCEMENT IN GRANT IN AID FOR THE PREPARATION OF NATIONAL LEVEL INTER UNIVERSITY YOUTH FESTIVAL COMPETITION.	Ratified.	Implemented

d)	REGARDING CHARGES FOR CONDUCTING MUSICAL CONCERTS.	Ratified.	Implemented
	SUPPLEMENTARY AGENDA		
14.1S	REGARDING INSTALLATION OF ADDITIONAL IMW SOLAR POWER PLANT.	Approved and it was suggested that optimum use of Solar power plant must be ensured, so as to produce the maximum units.	Firms were contacted for installation by the committee constituted for the purpose. The committee has recommended that better options to install the additional solar power plant is only in RESCO model/ OPEX model, but at present no firm is interested to install the solar power plant in RESCO/ OPEX model. In future, if the better schemes by State Govt./Central Govt./ Investors are launched in RESCO/OPEX model, same can be adopted/ considered. (Annexure-IV Page No. 29 to 30).
14.2S	REGARDING THE USE OF UNIVERSITY LAND FOR BUILDING SCO FOR RENTAL PURPOSE	The item was agreed in principle subject to approval from higher authorities as this will be step towards making the university self-financed. The DPR should be prepared by University in this regard.	Committee was Constituted to look into the feasibility and as per the initial report of the committee, The development of SCO shall require change of Land use and the same may face legal issues as the land was acquired for Educational purpose. So, the same was not processed further. Minutes of Meeting is attached at Annexure-V Page No. 31 to 32. Suitable plans are still being explored and if viable option is there, the same shall be considered later.

ITEM No.15.3

PROPOSED BUDGET FOR F.Y 2025-26

Consolidated Statement of University and its Constituent Colleges								
Amount Rs. (Lac)								
Sr. No.	Income Heads	Estimated Income/Expenditure for F.Y 2025-26				Surplus (+) /Deficit(-)		
		Income	Expenditure		Total Expenditure	Deficit/surplus (revenue)	Deficit/ Surplus (Capital)	Total Deficit/ Surplus
		(a)	Revenue (b)	Capital (c)	d=(b+c)	e=(d-a)		
1	Tuition Fees and other fee fom Students	2340.00	7147.20	--	8249.29	-1885.25	--	-2497.34
2	Other University Income	2681.95						
3	Student Fund	240.00						
		5261.95						
4	Development Fund	490.00	--	1102.09			-612.09	
Total		5751.95				-1885.25	-612.09	-2497.34

Note:

1	To meet above deficit budget, the university is applying its best for grants from various sponsoring bodies like RUSA, AICTE, UGC, DST.
2	The Grant in Aid of Rs.15 Cr from Punjab Govt. for F.Y 2025-26 has been approved (Rs. 14 Cr. for Revenue & 1 Cr. for Capital assets).
3	Rs. 9.02 Crore SC/ST dues pending with Govt. which may be released at the earliest.
4	CSR proposal of Rs. 18.45 Cr. has been made & sent to DTE&IT, Govt. of Punjab.
5	Pay Scale arrears are Rs. 24.58 Cr. (Approximate) and these shall be paid on availability of funds. The same may kindly be approved.

Maharaja Ranjit Singh Punjab Technical University, Bathinda					
Revised Actual Income for 2024-25 and Proposed Income for F.Y 2025-26					(Amount in Lac.)
Sr. No.	Account Head Name	F.Y 2024-25		Proposed Income for 2025-26	Remarks
		Expected Income for F.Y 2024-25	Income for F.Y 2024-25		
1	2	5			6
1	a. Students Fee	1200.00	1391.78	1470.00	Admission increased from 1900 to 2150 & efforts are to increase more admission.
2	a. Student fee from SC/ST claim received/ recoverable from Welfare Deptt.	836.00	827.32	870.00	
	Total Student Fee	2036.00	2219.10	2340.00	
	b. Student Fund	140.00	161.54	175.00	
	b. Student Fund from SC/ST claim received/ recoverable from Welfare Deptt.	88.00	60.67	65.00	
	Total Student Fund	228.00	222.21	240.00	
	c. Development Fund	280.00	302.52	330.00	
	c. Development Fund from SC/ST claim received/ recoverable from Welfare Deptt.	176.00	147.56	160.00	
	Total Development Fund	456.00	450.08	490.00	
	Total Fee from Students	2720.00	2891.39	3070.00	
3	Interest Income	30.00	45.73	50.00	Interest from savings
4	Recruitment Application Fee	4.00	0.05	2.00	From Ph.d Entrance/ recruitment
5	Tender Fee	0.20	0.27	0.40	Tender fees shall increase if capital grant is received.
6	Consultancy	60.00	44.92	50.00	consultancy expected to increase
7	RTI Fees	0.05	0.02	0.05	Routine Income
8	Migration fees	6.00	3.61	6.00	Migration fees shall increase with number of students.
9	Counseling fees	325.00	484.12	550.00	Higher admission in 2025-26
10	URF From Affiliated Colleges (Continuation fee/Magazine Fee/Sports Fee/Youth Welfare Fee)	120.00	186.35	200.00	Higher admission in 2025-26
11	Examination Fee	800.00	1055.88	1100.00	Higher admission in 2025-26
12	License Fee/Water Sewerage Charges/Hostel Rent	250.00	253.07	260.00	Income shall increase due to higher admission
13	Guest House/Building Shoppint/Land Rent/Municipal Corporation share	50.00	43.68	50.00	On actual basis, expected to be nearly same.
14	Car Charges Received from other departments	1.50	0.28	0.50	On actual basis

Sr. No.	Account Head Name	F.Y 2024-25		Proposed Income for 2025-26	Remarks
15	Affiliation Fee	220.00	282.49	300.00	New colleges and course addition in affiliated colleges expected
16	Inspection Fee	25.00	19.03	25.00	Expected to same as previous year
17	Match/Participation fees	1.50	1.75	2.00	Expected to same as previous year with marginal increase but provision kept.
18	Medical and Health Care Fee	2.00	2.05	3.00	
19	Misc. Income (sponsorship, project overhead income, Late Fee/Fine if any etc.)	20.00	47.63	40.00	On actual basis, Provision kept
20	PhD fee	35.00	23.41	30.00	Higher admission expected in 2025-26
21	Postal Charges fee	10.00	5.56	8.00	On actual basis, Provision kept
22	Security Forfeited (Student /Firms)	2.00	16.90	5.00	Received amount increase due to security forfeited of Firms.
	Total	4682.25	5408.19	5751.95	--
	Grant received from Govt.	649.50	664.00	1500.00	

Maharaja Ranjit Singh Punjab Technical University Bathinda						
Revised Actual Budget for F. Y 2024-25 and Propsed Budget for F.Y 2025-26 (Amount in Lac.)						
Sr. No.	Head of Expenditure	F.Y 2024-25		Proposed Budget for F.Y 2025-26		
		Proposed Budget for F.Y 2024-25	Total Expenditure for 2024-25	Actual Expenditure from 01.04.25 to 15.09.25	Proposed Expenditure from 16.09.25 to 31.03.26	Proposed Budget For 2025-26
1	2	3	4			5
	A. Revenue					
1	Committed Liabilities					
i	Pay and Allowances etc.					
	(a) Pay and Allowances etc. (Filled)	3900.00	4280.15	1841.60	3358.40	5200.00
	(b) Wages (Out Sourcing)	775.00	846.37	381.09	393.91	775.00
ii	Electricity & Water, Mobile, Diesel for Generator etc.	200.00	149.50	73.13	226.87	300.00
iii	Govt./ Corporation/AIU, AICTE, COA, PCI, Insurance, Taxes etc.	15.00	10.07	1.13	13.87	15.00
2	Academic Related Expenses	75.00	23.46	9.26	51.94	61.20
3	Admission Related Expenses	41.00	3.34	0.67	32.33	33.00
4	Scholarship	50.00	17.54	0.51	34.49	35.00
5	Examination related expenses	470.65	212.57	1.75	293.25	295.00
6	IT Related Expenses	30.00	15.74	9.38	22.62	42.00
7	Office Expenses	160.00	78.12	17.90	149.10	167.00
8	Library Related Expenses	30.00	19.57	2.02	27.98	30.00
9	Medical expenses :	20.00	3.67	1.11	30.89	32.00
10	Student Related Activities	60.00	46.06	1.84	60.16	62.00
11	IPR/EDC&IC & Start up, Innovation etc.	10.00	0.00	0.00	10.00	10.00
12	Repair & Maint. For civil works/ Horticulture a). For F.Y 2021-22	50.00	40.70	8.22	71.78	80.00
13	Other essential Budget	10.00	0.00	0.00	10.00	10.00
	G.Total (Revenue 1 to 13)	5896.65	5746.86	2349.61	4787.59	7147.20
	Pay Scale arrears are Rs. 24.58 Cr. (Approximate) and these shall be paid on availability of funds. The same may kindly be approved. (Annexure-VI Page No. 33)					

Sr. No.	Head of Expenditure	F.Y 2024-25		Proposed Budget for F.Y 2025-26		
		Proposed Budget for F.Y 2024-25	Total Expenditure for 2024-25	Actual Expenditure from 01.04.25 to 15.09.25	Proposed Expenditure from 16.09.25 to 31.03.26	Proposed Budget For 2025-26
	B. Capital					
1	Computer, Networking, printer, Projector,CCTV & peripherals etc	200.00	29.61	1.76	198.24	200.00
2	Furniture and Fixtures	200.00	7.16	0.91	199.09	200.00
3	Library Books & RFID System	50.00	2.35	0.00	50.00	50.00
4	Machinery/Equipment & Appliances	463.41	97.11	0.37	259.63	260.00
5	Civil Building Works	36.59	0.00	0.00	222.09	222.09
6	Software and ERP Implementation	100.00	0.00	0.00	100.00	100.00
7	Furnishing of Auditorium	200.00	0.00	0.00	20.00	20.00
8	Vehicles	0.00	0.00	0.00	50.00	50.00
	G.Total (Capital 1 to 10)	1250.00	136.23	3.04	1099.05	1102.09
	Total (Revenue + Capital)	7146.65	5883.09	2352.65	5886.64	8249.29
	*CSR proposal of Rs. 18.45 Cr. has been made and submitted to DTE&IT Govt. of Punjab. The same shall be processed on release of funds by the deptt.					

Major Heads and Sub-heads wise Exp. Details (Revised Actual Exp. for 2024-25 & Proposed Exp. for 2025-26)							
Details of Sub Heads		F.Y 2024-25		Proposed Budget for F.Y 2025-26			-
		Proposed Budget for 2024-25	Expenditure for F.Y 2024-25	Actual Expenditure from 01.04.25 to 15.09.25	Proposed Expenditure from 16.09.25 to 31.03.26	Proposed Budget For 2025-26	Remarks If any
		6					7
1	2						
REVENUE							
1	Committed Liabilities						
i (a)	Pay and Allowances etc. (Filles)	3900.00	4280.15	1841.60	3358.40	5200.00	Salary of F.Y 25-26, Increase in DA & increment (app. 10%) Routine Arrear if any
(b)	Wages (Out Sourcing)	775.00	846.37	381.09	393.91	775.00	Wages for one month 2023-24 worth 60 lakh was be paid in 2024-25.
ii	Electricity & Water, Mobile, Diesel for Generator etc.	200.00	149.50	73.13	226.87	300.00	Payment on actual basis projected possible increase in rates of Electricity, Diesel. In case of students number is shall be increased it will lead to higher consumption. Pending Solar panel bill of 2024-25 and set up Agriculture deptt.
iii	Govt./ Corporation/AIU, AICTE, COA, PCI, Insurance, Taxes etc.	15.00	10.07	1.13	13.87	15.00	Payment on actual basis and charges may increased in 2025-26.
Total (1)		4890.00	5286.09	2296.95	3993.05	6290.00	
2	Academic Related Expenses						
i	Development of Curriculum Integrated Certificate-Diploma-Degree Programme for skill development, Vetting of Coursee matter etc., skill Courses making NSQF Compliant syllabus etc.	5.00	0.00	0.00	2.00	2.00	i) NEP is to be implemented and for that course curriculum is to be developed. ii) New skill courses may be started and course curriculum to be made.
ii	Academic Audit, Inspection, meetings, Scrutiny etc. (TA/DA & Honorarium)	10.00	5.14	1.20	8.80	10.00	Affiliation process requires inspection & meeting and for that TA/DA is to be paid
iii	Skill and Personality development Programme, Sketching Manepins, Funding for FDP/STC etc.	3.00	0.00	0.00	2.00	2.00	FDP/STC are required for NAAC but we it was not conducted in Previous year due to shortage of funds. Planned in 2025-26
iv	TA/DA & Reg. Fee for Conferences etc. (National/international)	2.00	0.00	0.00	1.00	1.00	Part of Faculty development but again not implemented because of shortage of funds. Planned in 2025-26
v	Uni. Fellowship for full time PhD students enrolled with MRSPTU & GZSCCET Deptts (@ 15000/- pm + 15000/- contingency/annum)	20.00	12.12	7.49	12.51	20.00	Promote research in the university and average of one student in one department shall be enrolled and expenditure for one student shall be 2 Lacs per annum.
Vi	Matching Grant AICTE/MOFPI etc	20.00	0.00	0.00	11.20	11.20	Share of University as per MOFPI Grant regulations

Vii	Raw Material & Consumables/ Arclic/Glass casting of models/Sample Testing/Cherectrisation/chemicals etc.	15.00	6.20	0.57	14.43	15.00	Shortage of Raw-material and Chemicals required for carry out Practicals.
Total (2)		75.00	23.46	9.26	51.94	61.20	
3	Admission Related Expenses						-
i	Advertisement and publicity including Digital marketing and FM Radio (including hiring of services, pamphlets etc.)	30.00	2.54	0.67	19.33	20.00	It is required for brand building.
ii	Arrangements for centralized counseling process & Outside admission offices & Promotions	10.00	0.80	0.00	10.00	10.00	To promote admission
iii	Admission Cell/Counseling Guidance cell	1.00	0.00	0.00	1.00	1.00	Expenditure of admission cell including stationery, refreshment etc.
iv	Admission cum counselling software / services	0.00	0.00	0.00	2.00	2.00	
Total (3)		41.00	3.34	0.67	32.33	33.00	
4	Scholarship						
i	CM/GPAT Scholarship for Meritorious Students & PIT Promotion Scheme	40.00	17.14	0.51	29.49	30.00	Number of meritorious students increasing in the university
ii	Fee Concession to Staff ward	10.00	0.40	0.00	5.00	5.00	Class four employees wards are eligible for fee consession and provision has been kept for that.
Total (4)		50.00	17.54	0.51	34.49	35.00	
5	Examination related expenses						
i	Conduct of Theory Exams including Flying Squad & Observer	178.91	97.53	0.08	89.92	90.00	Payment for two session of Dec. 24 and June 25
ii	TA/DA & Honorarium to Experts (for Practical Examination , grace marks meeting and UMC committee) . Hospitality expenses during meetings	72.29	37.15	0.00	50.00	50.00	
iii	Evaluation expenses	114.45	41.98	0.20	49.80	50.00	
Total (i to iii)		365.65	176.66	0.28	189.72	190.00	
iv	Paper Setting(End semester examinaytion and Entrance tests)	80.00	18.12	0.00	80.00	80.00	Paper setting for university examinatioon number of paper/courses may increase
v	Printing of Degree/DMC, Evelops/Bags/Other stationary items etc.	15.00	1.89	1.47	13.53	15.00	Printing/DMC/Degree is required for examination purpose & stock is kept for in advance
vi	Answer Sheets and drawing sheets	10.00	15.90	0.00	10.00	10.00	Answer/Drawing sheet required for MST.
Total (5)		470.65	212.57	1.75	293.25	295.00	
6	IT Related Expenses						-
i	Internet Connectivity	10.00	6.87	1.99	8.01	20.00	Two lines of 100 Mbps & 200 Mbps are working and these are to be upgraded to 500 Mbps.
ii	Software Licences & AMCs	1.00	0.00	0.00	1.00	1.00	Software license & Network/Server Security

iii	Cloud Subscription; Azure/AWS for DigiLocker/Accounts/ Examination/ Admission etc.	16.00	8.60	7.22	8.78	16.00	Software is getting heavy and additional cloud space is required.
iv	Website Maint, & Upadating & Hosting charges	2.00	0.14	0.00	2.00	2.00	Routine Expenses
v	Renewal of UTM & other Repair & Maint., Misc. exp. etc.	1.00	0.13	0.17	0.83	1.00	
vi	E-Governance/ERP development/facility	0.00	0.00	0.00	2.00	2.00	
Total (6)		30.00	15.74	9.38	22.62	42.00	
7	Office Expenses						-
i	Legal/Audit Exp. Including Income tax cases	35.00	16.35	2.77	37.23	40.00	Arbitration case fee of the bulding
ii	Printing/Stationery & Reports	30.00	18.19	1.19	28.81	30.00	As per Actual expenses
iii	Organizing Press Conferences	0.00	0.00	0.00	2.00	2.00	Routine Expenses
iv	Newspaper/Periodicals & Megazine	2.00	0.71	0.30	1.70	2.00	
v	Recruitment Expenses	2.00	0.00	0.33	1.67	2.00	
vi	TA/DA & Honorarium for hospitality & meetings	13.00	6.04	1.61	11.39	13.00	Hospitality and meeting expenses may increase due to additional meeting due to NEP/ Skill development.
vii	TA/DA & LTC (Staff/Faculty)	4.00	2.45	0.99	3.01	4.00	Routine Expenses
viii	Telephone Charges	3.00	2.00	0.49	2.51	3.00	
ix	Remuneration to faculty/staff (part time courses)	5.00	3.64	0.02	4.98	5.00	M.Tech Part time started from 2022-23
x	International Travels (for administrative duties if any)	5.00	0.00	0.00	5.00	5.00	Shall be carried out of emergency
xi	Casual Labour	1.00	0.00	0.00	1.00	1.00	Routine Expenses
xii	Postage & Telegraph	2.00	1.52	0.42	1.58	2.00	
xiii	Refilling of Fire Extinguishers	2.00	0.05	1.39	0.61	2.00	
xiv	Repair & Maint of Equipment.etc.	13.00	4.76	1.70	11.30	13.00	Equipments are getting old and require more maintenance.
xv	Fuel/Repair of vehicle/Breakdown	28.00	16.24	6.46	21.54	28.00	Increasing fuel Prices/ Maintenance cost
xvii	Hiring of vehicle (including outside admission offices)	2.00	0.00	0.00	2.00	2.00	Routine Expenses
xviii	Convocation, Conduct of Event (at University level)	8.00	3.24	0.20	7.80	8.00	Convocation and other function is required by university and provision has been kept for that.
xix	Misc/Unforseen Expense	5.00	2.93	0.03	4.97	5.00	Items not covered above.
Total (6)		160.00	78.12	17.90	149.10	167.00	
8	Library Related Expenses						-
i	E Journals/E Books/E-ShodhSindhu etc.	29.50	19.57	2.02	27.48	29.50	Journals and books required as per AICTE, NAAC/NEP
ii	Misc./ Learning Resources	0.50	0.00	0.00	0.50	0.50	Routine Expenses
iii	Classrooms and seminar halls with ICT enabled facilities, E-Content development facility, E-Content development fund	0.00	0.00	0.00	0.00	0.00	
Total (7)		30.00	19.57	2.02	27.98	30.00	

9	Medical expenses :						-
i	Medical Reimbursement	18.00	1.81	0.81	29.19	30.00	Pending bill of Rs. 15 lac. and Rs. 15 lac. For f.y 25-26
ii	Medicines, Fogging, Spray etc.	2.00	1.86	0.30	1.70	2.00	Routine and provision has been kept.
Total (8)		20.00	3.67	1.11	30.89	32.00	
10	Student Related Activities						-
i	R&D Activities/ Student field Study/Research project/Research Award to Students	3.00	0.04	0.00	3.00	3.00	Provision has been made to promote research in the university.
ii	Competition and Conferences/ Commendation and Monetary incentive at University Function, National /International Fellowship, University Research Fellows, Workshop/Seminars	3.00	3.27	0.76	4.24	5.00	Required for NAAC criteria.
iii	Camp, Tours, Reg. Fee	10.00	1.63	0.00	10.00	10.00	Part of curriculum/fees statutory.
iv	NSS Expenses, Extension activities (Rural village adoption & development) Activities with NGOs, Harbal, Garden, Green Campus initiatives,	2.00	0.57	0.00	2.00	2.00	Provision for university branding and social responsibility.
v	NCC Expenses	3.00	0.33	0.00	3.00	3.00	Part of student curriculum
vi	Conduct of Event (Sports, Culture, Sci. & Tech./Festival activities, Tournament etc.), Sports Awards,	30.00	40.05	1.07	28.93	30.00	
vii	Training and Placement, Professional/Administrative development/Training Programs /Career counselling and Guidance related activities	8.00	0.17	0.01	7.99	8.00	Part of student development for placement.
viii	Value Added courses for imparting transferable and life skills, Research Paper/Books Publication Promotion Scheme	1.00	0.00	0.00	1.00	1.00	Funds allocated for development of students.
Total (9)		60.00	46.06	1.84	60.16	62.00	
11	IPR/EDCIC & Start up Expenses						-
i	Research, Incubation, Innovation and Start ups/IPR	2.00	0.00	0.00	2.00	2.00	Minimum budget kept to promote research and startup
ii	Patent filing & commercialisation of innovative technologies/Orientation programme on Quality issues for teachers and students/ISO Certification	2.00	0.00	0.00	2.00	2.00	
iii	Activities/Content with direct bearing on employability/Entrepreneurship Skill Development	2.00	0.00	0.00	2.00	2.00	
iv	Financial Support for Analysis, Pilot Scale Manufacturing facility/Consultancy/Earn while learn/Innovation centre cum Museum	2.00	0.00	0.00	2.00	2.00	
v	Seed Money to Teachers for Research,	2.00	0.00	0.00	2.00	2.00	
Total (10)		10.00	0.00	0.00	10.00	10.00	

12	Repair & Maint. For civil works/ Horticulture						
i	MRSPTU and Development of Student Facilities like Canteens etc.	38.00	38.20	7.14	52.86	60.00	Routine maintenance has been pending due to shortage of funds and provision has been kept for maintenance of building/grounds.
ii	GZSCCET						
iii	PIT GTB Garh Moga	3.00	1.09	0.08	4.92	5.00	
iv	PIT Nandgarh	3.00	0.11	0.11	4.89	5.00	
v	PIT Rajpura	3.00	0.35	0.00	5.00	5.00	
vi	PSAEC Patiala	3.00	0.95	0.89	4.11	5.00	
Total (11)		50.00	40.70	8.22	71.78	80.00	
13	Other essential Budget (Not covered above)	10.00	0.00	0.00	10.00	10.00	Any items which are not covered above.
G.Total (Revenue 1 to 13)		5896.65	5746.86	2349.61	4787.59	7147.20	
CAPITAL							
1	Computer & Peripherals	200.00				200.00	
a)	Computer	40.00	29.61	1.76	198.24	40.00	a) Old equipment is getting outdated new courses are being introduced so these equipments are needed. b) Networking is old and need replacement. c) For safety & secure CCTV to be installed in whole university.
b)	Networking	100.00				100.00	
c)	Printers	10.00				10.00	
d)	Projectors	10.00				10.00	
e)	CCTV	30.00				30.00	
f)	Peripherals	10.00				10.00	
2	Furniture & Fixture	200.00				200.00	
a)	Furniture for Class rooms (benches, Boards, Tutorial chairs etc.)	100.00	7.16	0.91	199.09	100.00	a) Class room furnitue for new courses are being introduced and number of students are increasing. B & C) With increasing students faculty/staff is recurited and furniture including table, chair. Almirah is required.
b)	Furniture for Faculty/staff (Table, Chairs, etc.)	40.00				60.00	
c)	Furniture for Storage (Almirah, Racks, Cabinet etc)	60.00				40.00	
3	Library related	50.00				50.00	
a)	Library Books	20.00	2.35	0.00	50.00	20.00	a) Books required as per AICTE/UGC Guildlines. b) RFID to improve the functioning and make library more secure.
b)	RFID System	30.00				30.00	
4	Machinery/Equipment & Appliances	463.41				260.00	
a)	Lab Equipments	403.41	97.11	0.37	259.63	200.00	a) No addition in the labs for the past so many years upgradation of lab is required. B) Photostate machine, Printers are required in some departments.
b)	Office Equipments	20.00				20.00	
c)	Other equipments	40.00				40.00	
5	Civil Building Works	36.59				222.09	
a)	Construction/Renovation of Building	0.00	0.00	0.00	185.50	185.50	Construction of toilet block in one Girls Hostel and two Boys Hostel and other.
b)	Pending bill upto 31.03.2025 PSAEC Patiala	36.59	0.00	0.00	36.59	36.59	Pending payment of PSAEC Patiala
6	Software and ERP Implementation	100.00				100.00	

a)	Software for teaching deptt.	50.00	0.00	0.00	50.00	50.00	a) Software like auto CAD, ANSYS, Microsoft Academic licenses.
b)	Software for Offices	50.00			50.00	50.00	b) Licensed window, MS office, antivirus, tally etc.
7	Furnishing of Auditorium	200.00	0.00	0.00	20.00	20.00	Purchase of Furnishing items for Auditorium like light, Sound etc.
8	Vehicles	0.00				50.00	
a)	Bus for Students	0.00	0.00	0.00	40.00	40.00	
b)	Ambulance	0.00	0.00	0.00	10.00	10.00	
Total (Capital 1 to 9)		1250.00	136.23	3.04	1099.05	1102.09	
G. Total (Revenue + Capital)		7146.65	5883.09	2352.65	5886.64	8249.29	

*CSR proposal of Rs. 18.45 Cr. has been made and submitted to DTE&IT Govt. of Punjab. The same shall be processed on release of funds by the deptt.

ITEM NO: 15.4 ENHANCEMENT IN HONORARIUM OF VETERINARIAN.

University is running an animal house in campus approved by “Committee for Control and Supervision of Experiments on Animal” (CCSEA) catering to needs to students of Pharmacy department. This is required for any study/research work, involving animals, to be conducted in university by any faculty member or student. CCSEA had raised objection to appoint a permanent/full time veterinarian, as per clarification/information sought by CCSEA on web portal (**Annexure-VII Page No. 34**). Presently Department of Pharmacy has engaged a veterinarian at Rs.2500/- per visit with the approval of Registrar dated 20.03.2024 (**Annexure-VIII Page No.35**) till the new veterinarian is appointed.

*Department has conveyed that no veterinarian is willing to work at this honorarium and the department has proposed that Rs.5000/- per visit for veterinarian in line with the increase in the remuneration of “Institutional Animal Ethic Committee” IAEC external nominee from Rs.2000/- to 5000/- per meeting. (**Annexure-IX Page No. 36**).*

Thereafter, a committee was constituted by the registrar to work into the proposal and deliberation was done and it has been recommended by the committee to pay veterinarian Rs.5000/- per visit to ensure proper working and maintenance of Central Animal House of MRSPTU (**Annexure-X Page No. 37**). The number of visit may vary for 4-5 in a year. Financial liability of 5 visits shall be Rs.12500/-. The minutes of meeting were approved on dated 23.01.2025 by Hon’ble Vice Chancellor as Chairman Finance Committee.

The matter is placed before the Finance Committee for ratification.

ITEM NO: 15.5 ADOPTION OF REVISED PUNJAB GOVT. TA/DA RATES.

Presently the University is following the TA/DA rules of Govt. of Punjab as per Finance Deptt. letter no.18/10/09-4FP2/440 dated 31.08.2009 **(Annexure-XI Page No.38 to 42)**. Now as per Finance deptt., Govt. of Punjab letter no.FD-FP-2028(TADA)/4/2022-4FP2 dated 13.05.2025 TA/DA rules has been revised. **(Annexure-XII Page No.43 to 47)**. So, it is proposed to implement the same in the University.

Submitted for deliberation and approval please.

Amexure-I



Maharaja Ranjit Singh Punjab Technical University

Badal Road, Bathinda -151001

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)

(Finance & Accounts)

Ref. No. MRSPTU/AC/24-25/649

Dated : 13/09/24

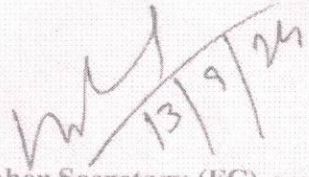
To

- | | | |
|---|--|---------------------------------------|
| 1 | Vice Chancellor,
Maharaja Ranjit Singh Punjab Tech. University,
Bathinda | :Chairman |
| 2 | Principal Secretary, Govt. of Punjab,
Deptt. of Finance,
Chandigarh | :Member |
| 3 | Principal Secretary, Govt. of Punjab,
Deptt. of Technical Education & Industrial Training
Chandigarh | :Member |
| 4 | Director,
Deptt. of Technical Education & Industrial Training
Chandigarh. | :Member |
| 5 | Registrar,
Maharaja Ranjit Singh Punjab Technical University,
Bathinda | :Member
(Nominee of Chairman, BOG) |

Sub: Approved Minutes of 14th Meeting of Finance Committee of MRSPTU, Bathinda.

Respected Sir,

Please find enclosed herewith the approved minutes of 14th Meeting of Finance Committee of Maharaja Ranjit Singh Punjab Technical University, Bathinda held on 12th Sept. 2024 (Thursday) at 12:00 PM through video conference and in person at MRSPTU, Bathinda under the chairmanship of Vice Chancellor-cum-Chairman Finance Committee, Maharaja Ranjit Singh Punjab Technical University, Bathinda for your kind information and record Please.


13/9/24
Member Secretary (FC)-cum
Prof. Incharge (Finance)

Sub: Minutes of 14th Meeting of Finance Committee of MRSPTU, Bathinda.

14th Meeting of Finance Committee of Maharaja Ranjit Singh Punjab Technical University, Bathinda was held 12th September 2024 (Thursday) at 12:00 PM through Video conference and in person at MRSPTU, Bathinda under the Chairmanship of Prof. Sandeep Kansal, Vice Chancellor-Cum-Chairman, Finance Committee. The following were present:

- | | | |
|----|--|---|
| 1. | Sh. Amit Talwar, IAS
Director
Department of Tech Edu & Industrial Training. | :Member |
| 2 | Sh. Darshan Singh Sidhu
Additional Director
Department of Tech Edu & Industrial Training. | :Member
(Nominee of PSTE) |
| 3 | Sh. Jatinder Kumar,
Under Secretary, Finance
Govt. of Punjab | :Member
(Nominee of PS Finance) |
| 4 | Dr. Gurinder Pal Singh Brar
Registrar,
MRSPTU, Bathinda | : Member
(Nominee of Chairman, BOG) |
| 5 | Prof. Harish Kumar Garg,
Prof. Incharge (Finance)
MRSPTU, Bathinda | :Member Secretary (FC) |

The following points were discussed in the meeting and the Minutes of Meeting are as under:

ITEM NO. 14.1 CONFIRMATION OF THE MINUTES OF 13th MEETING OF FINANCE COMMITTEE.

Decision: Confirmed

ITEM NO. 14.2 ACTION TAKEN REPORT ON THE MINUTES OF 13th MEETING OF FINANCE COMMITTEE.

Decision: Noted

ITEM No. 14.3 PROPOSED BUDGET FOR F.Y 2024-25.

Decision:

1. Budget for F.Y 2024-25 approved.
2. Pending dues towards Punjab Govt. regarding Post Matric Scholarship to be followed up and expedited to meet out the revenue deficit.
3. For the capital deficit, CSR funds to be mobilised and proposal should be made for the same.

ITEM NO. 14.4 FUND INVESTMENT IN SCHEDULED PUBLIC AND PRIVATE BANKS FOR CPF/GPF.

Decision: It is decided as of now, the fund is to be invested in the banks as per the Govt. of Punjab list. For covering the deficit of GPF/CPF interest and pension for GPF employees, the case shall be dealt separately on a file.

ITEM NO. 14.5 INCREASE IN MATCHING SHARE OF EMPLOYER FROM 10% TO 14% OF BASIC PAY + DA UNDER NEW DEFINED CONTRIBUTORY PENSION SCHEME (NPS).

Decision: The matter was deliberated upon and approved.

**ITEM NO. 14.6 CDC RELATED ITEM
RATIFICATION REGARDING THE COLLEGES WHO APPLIES FOR AFFILIATION AFTER THE NO ADMISSION CATEGORY**

Decision: Ratified.

ITEM NO. 14.7 SPORTS & YOUTH WELFARE RELATED

ITEM NO. 14.7 a) RATIFICATION REGARDING ENHANCEMENT IN JUDGES HONORARIUM.

Decision: Ratified.

ITEM NO. 14.7 b) RATIFICATION REGARDING ENHANCEMENT IN PARTIAL FINANCIAL AID FOR THE CONDUCT OF INTER ZONAL YOUTH FESTIVALS.

Decision: Ratified.

ITEM NO. 14.7 c) RATIFICATION FOR ENHANCEMENT IN GRANT IN AID FOR THE PREPARATION OF NATIONAL LEVEL INTER UNIVERSITY YOUTH FESTIVAL COMPETITION.

Decision: Ratified.

ITEM NO. 14.7 d) REGARDING CHARGES FOR CONDUCTING MUSICAL CONCERTS.

Decision: Ratified.

SUPPLEMENTRY AGENDA

ITEM NO. 14.18 REGARDING INSTALLATION OF ADDITIONAL 1MW SOLAR POWER PLANT.

Decision: Approved and it was suggested that optimum use of Solar power plant must be ensured, so as to produce the maximum units.

ITEM NO. 14.2S

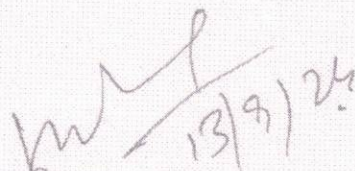
**REGARDING THE USE OF UNIVERSITY LAND FOR BUILDING
SCO FOR RENTAL PURPOSE.**

Decision:

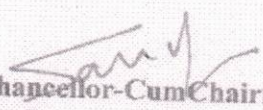
The item was agreed in principle subject to approval from higher authorities as this will be step towards making the university self-financed. The DPR should be prepared by University in this regard.

The Meeting ended with thanks to the chair.

Minutes of Meeting are put up for approval please


Member Secretary (FC)-Cum
Prof. Incharge (Finance)


Registrar


Vice Chancellor-Cum Chairman,
Finance Committee.



ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਡੱਬਵਾਲੀ ਰੋਡ, ਬਠਿੰਡਾ
Maharaja Ranjit Singh Punjab Technical University
Dabwali Road, Bathinda -151001

(Estb. by Govt. of Punjab vide Act No. 5 [2015] and u/s 2(f) and 12B of UGC Act, 1956)

Prof. (Dr.) Sandeep Kansal
Vice Chancellor

Ref No : VC/PA/10

Date : 03.02.25

To

Additional Chief Secretary
Industries & Commerce
Udyog Bhavan, Sector-17,
Chandigarh-160017

Sub: Request for CSR Funding to Enhance Infrastructure for Academic and Research Excellence in the University.

Dear Sir,

Greetings from MRSPTU!

We hope this letter finds you well.

Maharaja Ranjit Singh Punjab Technical University (MRSPTU), Bathinda is a premier educational institution in Punjab, established by the Government of Punjab in 2015. Named after the great Sikh ruler Maharaja Ranjit Singh, MRSPTU offers a wide array of undergraduate, postgraduate, and doctoral programs in various disciplines such as Engineering, Technology, Agriculture, Management, Pharmacy, Architecture and Sciences.

MRSPTU boasts a sprawling 155-acre campus, providing ample space for a variety of facilities and activities, creating an ideal environment for both academic and extracurricular pursuits. The university also features an Innovation Hub, with the presence of the Bathinda Chemical Limited-All India Council of Technical Education (BCL-AICTE) IDEA Lab, which fosters creativity and innovation among students by encouraging hands-on learning and project development. Additionally, the strong alumni network at MRSPTU enhances networking opportunities, supporting career development for current students.

The Government of Punjab has provided financial assistance for the construction of a state-of-the-art building that currently accommodates approximately 5,000 students across 15 diverse departments. However, to further expand the university, there is an urgent need to establish laboratories with the latest equipment, upgrade classroom furniture, modernize library facilities, etc. Therefore, we kindly request the allocation of CSR funds to support these developments. The detailed proposal for the same is enclosed (pages 1 to 25) for your kind consideration and support.


Vice Chancellor

Copy to:

1. Chief Executive Officer, Punjab CSR Fund Authority, Udyog Bhavan, Sec-17, Chandigarh.
2. Director, Technical Education and industrial Training, Punjab, Sector-36A, Chandigarh.

Website: mrsptu.ac.in, Ph. No 0164-2280197, Email: vc@mrsptu.ac.in

Sr. No.	Request for CSR Funding to Enhance Infrastructure for Academic and Research Excellence	
1	Address of Project Coordinator	Registrar, MRSPTU, Bathinda
2	About the University	Maharaja Ranjit Singh Punjab Technical University (MRSPTU), Bathinda, established in 2015, is a state technical university dedicated to advancing education, research, and innovation. Located in the heart of Punjab, MRSPTU has become a beacon of knowledge dissemination, skill development, and socio-economic progress. The university offers a diverse range of undergraduate, postgraduate, and doctoral programs in <i>engineering, management, sciences, and humanities</i>, fostering a holistic environment for students and researchers. The university is committed to fostering an inclusive academic culture that bridges the gap between industry and academia, ensuring students are equipped with the skills required to excel in a globalized economy. Over the years, MRSPTU has produced professionals who have contributed significantly to various fields, bolstering regional and national development.
3	Financial Challenges Faced by the University	MRSPTU has been working relentlessly to provide quality education and promote research-driven initiatives despite limited financial resources. As a state university, a significant portion of funding comes from governmental grants, which are often insufficient to meet the growing infrastructural and technological demands of modern education. With the rapid advancements in technology and the increasing need for state-of-the-art equipment, the university faces challenges in maintaining and upgrading its infrastructure. The institution aims to bridge the digital divide by enhancing access to technological resources, particularly for students from economically disadvantaged backgrounds. CSR funding will play a pivotal role in addressing these challenges, enabling MRSPTU to continue its mission of delivering equitable and quality education.
4	Key Objectives	• To enhance academic and research infrastructure by procuring modern teaching and research equipment, for various science and technology departments including Computers. • To bridge the digital divide by providing students, especially those from economically disadvantaged backgrounds, with access to cutting-edge technology. • To foster innovation and research in emerging fields such

		as artificial intelligence, machine learning, and data science. • To promote an inclusive environment that supports women empowerment and equal opportunities in education and research. • To equip classrooms and laboratories with modern facilities for an improved teaching-learning experience. • To ensure uninterrupted operations in research centers and laboratories through reliable power backup solutions.
5	Total Project Cost	• Estimated Total Cost: INR [1845 Lakh] • Detailed Breakdown: ◦ Phase - 1: INR [1725 Lakh Only] Annexure-A ◦ Phase - 2: INR [120 Lakh Only] Annexure-B
6	Is the Project Consonant with CSR Activities Listed in Schedule VII of Section 135 of Companies Act 2013	Yes Promoting education, including special education and employment-enhancing vocational skills.
7	Sources of Funding and Funding Share	Punjab CSR Authority
8	Justification	The justification for this proposal is rooted in MRSPTU's mission to deliver quality education and promote research that addresses societal and industrial challenges. The following points emphasize the need and significance of this funding: • Technological Advancements: In an era driven by digital transformation, access to modern tools such as GPUs and advanced computing systems is essential for preparing students for industry and research challenges. This funding will enable MRSPTU to remain at the forefront of technology-driven education. • Support for Underprivileged Students: A significant portion of the student population at MRSPTU comes from economically weaker sections. Providing access to advanced technology will help level the playing field, ensuring these students have equal opportunities to learn and excel. • Research and Development: MRSPTU aims to

		contribute to national and global progress through research in emerging fields like artificial intelligence, machine learning, and data science. Enhanced infrastructure will foster innovative projects with real-world applications. • Women Empowerment: By providing an inclusive infrastructure, the university will encourage more female students to pursue technical and professional courses, ultimately breaking barriers in traditionally male-dominated fields. • Enhanced Learning Environment: Upgraded classrooms and laboratories equipped with modern projectors, ergonomic furniture, and uninterrupted power supply will improve the overall learning experience, fostering academic excellence. • Alignment with CSR Goals: This initiative aligns with corporate social responsibility objectives, focusing on education, skill development, and empowerment, which are critical for sustainable development.
9	Immediate Priority for High-Demand Departments (Computational Sciences and UBS)	The Computational Sciences, University Business School (UBS), Computer Science and Engineering, Pharmacy, Agriculture Sciences departments host a large number of students actively engaged in courses requiring computational resources and modern facilities. To address the pressing needs of these students, Phase 1 of this proposal prioritizes funding for these departments. This will ensure the greatest immediate impact on the student community, aligning with the university's commitment to delivering timely and relevant resources.

ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਬਠਿੰਡਾ।

Minutes of Meeting

A committee was constituted vide Notification No. 1608 dated 27-09-2024 to frame and prepare the report as to how the deficit on interest be covered and also to give proposal for smooth payment of pension(copy attached).

Following are the observations, discussions and recommendations based on the meeting conducted:-

1. Practice/ Procedures adopted by other Government Colleges/ Universities
 - a) IKG PTU Jalandhar does not maintain any CPF/GPF fund on its own level and it is being maintain with EPFO.
 - b) Most of the other state universities/ Engineering Colleges like Punjabi University Patiala, S. Beant Singh Punjab State University Gurdaspur, Shaheed Bhagat Singh Punjab State University Ferozpur, MIMIT Malout maintain the CPF and GPF fund in shape of FDR's in banks and the same practice is being followed at MRSPTU Bathinda.
2. EPFO was contacted to look into the possibility of keeping the CPF funds with them. During discussion, the following points were observed
 - i. Contribution percentage for EPFO is different then what is being presently deducted in CPF by the University. It is 12% of EPF whereas 10% is the present deduction of CPF.
 - ii. The EPFO wants the entire record from 1989 when the college was established.
 - iii. Fine as applicable shall be applicable if all other documents/ record is submitted.
3. The university has adopted NPS for new staff/ faculty recruited after establishment of University.
4. Regarding GPF employees EPFO does not give pension as per Punjab Govt. regulations as they have their own policy.
5. Based on the discussion the following proposals are put forward:-
 - a) For CPF:-
The funds are presently being invested in Govt. banks only from the list of banks empaneled by the Punjab Government. In this regard, it is proposed that as per the guidelines issued by Govt. of Punjab vide letter No.III/100/2006-FD(Dis.)SO-I/2956-73 Dated 9-05-2008 (copy attached) university may be allowed to invest of 60% funds in Public Sector Banks and the remaining 40% funds in any Scheduled Commercial banks offering maximum rate of interest from the list of banks empaneled by the Punjab Government from time to time. (Copy attached)
 - b) For GPF:-
The amount in GPF account may be transferred to Govt. treasury and pension may be given from the treasury. This will also help in Income Tax where MRSPTU University shall be shown as Govt. University for Income Tax exemption.

Submitted for further necessary action.

Dr. Gurinder Pal Singh
(Chairman)

Dr. Harish Kumar Garg
(Member)

Mr. Neeraj Kumar
(Member)

Mrs. Gitika Sood
(Member)

Sh. Rachhpal Ram
(Member)

Mr. Ankush Garg
(Member)

Out in fcm For further directions as per Finance committee meeting.
Honble VC

PICF)



Annexure IV

2172

Maharaja Ranjit Singh Punjab Technical University Dabwali Road, Bathinda.

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015 and approved Under Section 2(f) & 12(B) of UGC)

Ref. No. MRSPTU/Estate/24-25/ 249

Dated 20-2-2025

Minutes of Meeting

Sub: Regarding Installation of Additional 01 MW Solar Power Plant in the Campus of MRSPTU, Bathinda.

With regard to the proposal for installation of Additional 01 MW Solar Power Plant, the following committee was constituted vide Office Order No. Uni/ACCT/1609 dated 27-09-2024.

1. Dr. Manjeet Bansal, Professor Incharge, Estate.
2. Er. Rupinder Singh, S.D.E., Estate
3. Er. Rajindervir Singh Sandhu, Jr. Engineer (Civil), Estate.
4. Er. Dev Raj, Jr. Engineer (Electrical), Estate.
5. Sh. Sikander Singh Sidhu, Foreman Instructor, Workshop
6. Sh. Tejinder Singh, Lab Supdt., Deptt. of Electrical Engg.

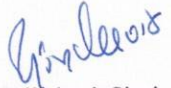
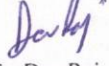
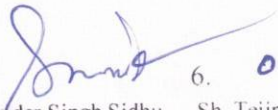
A meeting of the above committee members was held on dt. 20-02-2025 at 3:00 PM in the Estate Department. The following points discussed earlier were reviewed again in the meeting:

1. Different firms were contacted for the installation of Solar Power Plant in RESCO/OPEX Model (Zero Investment by the University). Two firms responded against the query, in which no firm is willing to install the solar plant in RESCO/OPEX Model.
 - a) One firm (M/s ELFROSUN Solar) informed that as per new policy, net metering (Units Vs Units) is allowed upto 500KW. University is already having 1000KW on the same scheme. So, Extension/Addition in Solar Power Plant will not be beneficial for the University due to new policy of PSPCL feed-in-tariff of metering arrangement of exported units @2.56/- will be charged by PSPCL (Annexure-A attached).
 - b) The second firm (M/s Fourthpartner) can proceed in OPEX model, if the financial turnover of the University is of Rs. 500 Cr+, but the University turnover is 40Cr. Hence, the criteria is not matching with the firm norms.
2. Firms are interested to proceed with CAPEX Model but the committee has already given its observations in Point No. 5 in MoM of dt. 07-01-2025 (Annexure-B attached) that CAPEX Model will not be profitable as 100% investment and operational maintenance will be borne by the University (copy attached). It will be difficult to achieve a satisfactory ROI (Return on Investment).

Hence, Keeping in view the above facts, the Committee concludes that better options to install the additional solar power plant is only in RESCO Model/ OPEX model, but at present no firm is interested to install the solar power plant in RESCO/OPEX model. In future, if the better schemes by State Govt./ Central Govt./ Investors are lauched in RESCO/ OPEX model, same can be adopted/considered.

Submitted for approval please.

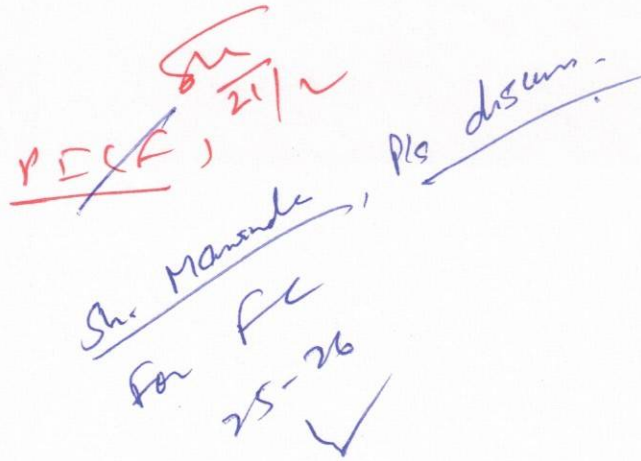
Committee Members:

1.  Dr. Manjeet Bansal
2.  Er. Rupinder Singh
3.  Er. Rajindervir Singh
4.  Er. Dev Raj
5.  Sh. Sikander Singh Sidhu
6.  Sh. Tejinder Singh


Registrar


Hon'ble Vice Chancellor







Maharaja Ranjit Singh Punjab Technical University Dabwali Road, Bathinda

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015 and approved under section 12(f) & 12 (B) of UGC)

Ref. No. MRSPTU/Estate/24-25/ 802

Dated 25/11/2024

MINUTES OF MEETING

- A committee deliberated on the matter regarding planning of construction of SCO's within the periphery of MRSPTU Campus on 21-11-2024 at 3.30 pm in the office of Hon'ble Vice Chancellor.
- Prof. Bhupinder Pal Singh Dhot informed that the initial design scheme has been prepared and details have been worked out.
- A concern was raised regarding the initial land use mentioned in the documents at the time of acquiring of land in late 1980's for establishing the institute.
- As per the discussions held, it was suggested that the issue of change of land use can be challenged by the persons/descendents of landlords/landowner from whom land was initially acquired.
- Therefore, it is recommended not to pursue the proposal for change of land use from institutional to commercial due to several apprehensions and legal issues in future.

[Signature]
21/11/2024
1. Dr. Manjeet Bansal
(Prof. Incharge Estate)

[Signature]
21/11/2024
2. Dr. Bhupinder Pal Singh Dhot
(Prof. & Head, GZSSAP)

[Signature]
On long leave
3. Sh. Sukhjot Singh
(Draughtsman, Civil Engg.)

[Signature]
21/11/2024
4. Er. Rupinder Singh
(S.D.E., Estate)

[Signature]
5. Er. Rajindervir Singh Sandhu
(J.E. Civil, Estate)

[Signature]
6. Er. Dev Raj
(J.E. Electrical, Estate)

[Signature]
Registrar

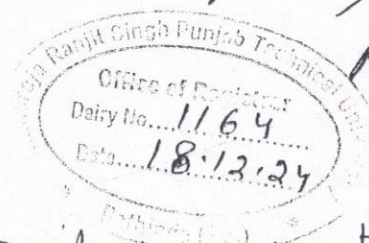
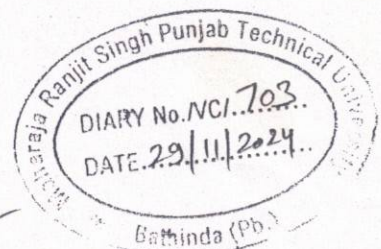
forwarded to
Hon'ble Vice Chancellor

Call all committee members
to discuss
[Signature]
29/11

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23/12/24

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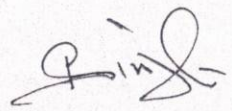
J E / JEE to fix up the meeting for the same in Jan 2025

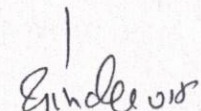
MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY, DABWALI ROAD, BATHINDA.

Ph. No. 87250-72410 Email. estategzsptu2014@mrsptu.ac.in

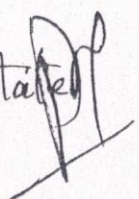
[Signature]
30/12/24
P.T.N

Arch. drawings are waited so further estimation

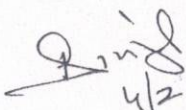
→ SDT(L) 


Jt(L)

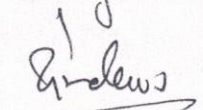

Jt(L)

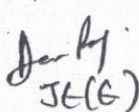
PI (Estimate) 

SD/E JEC/SEE Related drawing be prepared in collaboration with Arch. Dept. urgently


4/2/2025

Letter for estimation vide no. MRSP/Estimate/24-25/24
Dt 20/2/25 has been send for Executive Engr. PWD
for estimation. kindly file the same.


Jt(L)


Jt(L)

→ Sh. Kapesh.

Performa

Information of Arrears to be paid to Teaching & Non-Teaching Staff of Universities/Engineering Colleges.

Name of the University/ Engineering College	From	To	Teaching Staff	Non Teaching Staff	Leave Encashment	Amount in Lacs	
						Pension	
MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY, BATHINDA	01.07.2021	31.03.2022	327.5	219.1	9.90	61.5	
	01.04.2022	31.03.2023	509.38	93.9	8.90	63	
	01.04.2023	31.03.2024	575	-	27.70	54.25	
	01.04.2024	31.12.2024	448.12	-	18.70	41.25	
Total Amount (Tentative)			1860	313	65.20*	220	

Please Note:

1. These are Tentative Figures as Implementation of Revised Pay Scales to Teaching Staff and Pensioners (Teaching) is under process and actual amount may differ.
2. Amount of Leave Encashment provided by Establishment Branch, MRSPTU.
3. * - Arrear of Leave Encashment w.e.f 01.01.2016 to 30.06.2021 not included.

Amesha VI.

Committee for Control and Supervision of Experiments on Animals (CCSEA)

Ministry of Fisheries, Animal Husbandry and Dairying, Department of Animal Husbandry and Dairying Government of India

Registration No:- 2017/GO/Reg/S/2018/CCSEA

Date of Registration:-19/06/2018

Registration valid till:- 09/07/2029

Name of the Establishment:-Department of Pharmacy, Maharaja Ranjit Singh Punjab Technical University

Address of establishment:-Dabwali Road, Bathinda

Purpose of Registration:-Small animal:- Research for Education purpose

Type of Animal House/Facility:-Small Animal Facility

WELCOME :-MRSPTU

Edit Profile

Registration Status

IAEC Members

Revision of IAEC

Upload Minutes

View Minutes

Change Nominee Request

Renewal/Reconstitution Request

Compliance of Annual Inspection

Amendment of Registration Request

Status of Amendment of Registration

Change Password

Logout

Revision of IAEC

Clarification / Information sought by CCSEA

CLARIFICATION SOUGHT BY CCSEA	ATTACHMENT
Clarification sought by CPCSEA on 24 / 02 / 2022: Sir, This is regarding revision of IAEC of Maharaja Ranjit Singh Punjab Technical University, Punjab. In this regard, on perusing the biodata of Kawaljit Singh Sandhu, it has been observed that his qualification is not as per CPCSEA guidelines of IAEC constitution. Therefore, you are required to propose another person having B.V.Sc. OR M.Sc. (Zoology/ Animal Sciences/ Animal Biotechnology) OR M.Sc. / M.Tech (Life Sciences, Biological Sciences/ Biochemistry/ Biotechnology/ Biomedical Engineering) OR M. Pharm. OR M.Tech. OR MD/ MS with experience in animal handling and animal research and upload his/her biodata with consent in the prescribed proforma. 2. It has also been observed that Munish Kumar proposed Veterinarian is not a permanent vet. CPCSEA has issued instructions to all establishments vide letter dated 01.02.2019 regarding appointment of permanent / full time Veterinarian for ensuring proper care and well-being of laboratory animals. Therefore, you are requested to appoint a permanent / full time Veterinarian of less than 65 yrs of age and upload his / her biodata along with the joining letter in the respective column. 3. You are also required to re-upload the latest biodata of Ashish Baldi, Rahul Deshmukh and Amit Bhatia with name of the establishment written in the consent column and professional experience written till date (i.e. June, 2016 - May, 2021; June, 2021 - continuing). 4. Further, you are required to upload the recommendations and screenshot of the video conference held on 22.03.2021 along with minutes in a single PDF file in the remarks section.	No Attachment for this Remark.
Enter remarks Attachment Choose File No file chosen	

Request for Revision of IAEC submitted to CCSEA

SNO	REMARKS OF ESTABLISHMENT FOR REVISION	DATE OF IAEC MEETING	MINUTES OF MEETING	REMARKS OF MEETING	DATE OF SUBMISSION	PAYMENT SLIP	STATUS	DATE OF APPROVAL & LETTER
1	Dr. Rahul Deshmukh who was already a member in IAEC is now recommended to be chairman IAEC in place of Dr. Ashish Baldi. Dr. Amit Bhatia is appointed as member secretary IAEC in place of Dr. Puneet Kumar. Dr. Kawaljit Singh Sandhu is appointed as scientist from different biological discipline in place of Dr. Raj Kumar. Reasons 1. Dr. Deshmukh has rich experience in animal research due to additional responsibilities given to Dr. Ashish Baldi by the university. Dr. Deshmukh is recommended as chairman IAEC. 2. Dr. Puneet Kumar left the university & Dr. Amit Bhatia is appointed as member secretary IAEC/Scientist in charge animal house 3. In recent years university has recruited scientists/professors in various biological disciplines/life sciences. The IAEC also receiving experimental protocols from Food & Nutrition Dr. Kawaljit Sandhu is well experienced in these areas as mentioned above to enhance the scope of IAE in various disciplines Dr. Kawaljit is recommended in place of Dr. Raj Kumar	27/01/2022	View	Change member	27/01/2022	View Paymentslip	In process	

Payment Details

TOTAL FEE REQUIRED	FEE RECEIVED THROUGH DD	FEE RECEIVED THROUGH ONLINE	USED DD AMOUNT	TOTAL FEE RECEIVED	BALANCE FEE TO BE RECEIVED	ACCESS FEE (BALANCE FEE)
1000.0000	0.0000	1000.0000	0.0000	1000.0000	0.0000	0.0000

IAEC Members

*File type should be pdf and size less than 1 MB.

SNO	NAME OF MEMBER	DATE OF BIRTH	DESIGNATION 1	DESIGNATION 2	QUALIFICATION	MOBILE	EMAIL	EXPERIENCE	ORGANIZATION TO WHICH THEY BELONG
1	Rahul Deshmukh	01/07/1978	Biological Scientist	Chairperson	Ph.D	9877039519	drrahul09@gmail.com	14	MRSPTU
2	Kawaljit Singh Sandhu	17/11/1975	Scientist from different biological discipline	NA	Ph.D	7015709403	kssandhu@mrsptu.ac.in	20	MRSPTU
3	Munish Kumar	03/03/1977	Veterinarian	NA	MVSc	9463444660	munishsingla123@rediffmail.com	11	Veterinary Dept., Govt of Pun
4	Amit Bhatia	04/09/1977	Scientist Incharge of Animal House Facility	Member Secretary	Ph.D	9216411442	drbhatiaamit@gmail.com	16	MRSPTU

ਮਾਸਿਊਟੀਕਲ ਵਿਗਿਆਨ ਅਤੇ ਤਕਨੀਕੀ ਵਿਭਾਗ
ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ
ਬਠਿੰਡਾ/ਬਾਦਲ ਰੋਡ, ਬਠਿੰਡਾ-151001

DEPARTMENT OF PHARMACEUTICAL SCIENCES & TECHNOLOGY
MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY
Dabwali/Badal Road, Bathinda -151001



(ਪੰਜਾਬ ਸਰਕਾਰ ਦੁਆਰਾ ਐਕਟ ਨੰ. 5 ਆਫ 2015 ਅਤੇ ਯੂ.ਜੀ.ਸੀ. ਐਕਟ 1956 ਦੇ ਮਦ 2(ਐਂਡ) ਅਤੇ 12ਬੀ, ਰਾਹੀਂ ਸਥਾਪਤ)
(ਫਾਰਮੋਸੀ ਐਕਟ, 1948 ਦੇ 12 ਦੇ ਤਹਿਤ ਫਾਰਮੋਸੀ ਥਾਈਸਿਲ ਆਫ ਇੰਡੀਆ ਦੁਆਰਾ ਪ੍ਰਵਾਨਿਤ: PCI - 500)
(Estb. by Govt. of Punjab vide Act No. 5 [2015] and u/s 2(f) and 12 B of UGC Act, 1956)
(Approved by Pharmacy Council of India u/s 12 of Pharmacy Act, 1948 ; PCI - 500)



ਹਵਾਲਾ ਨੰ: ਮ:ਰ:ਸ:ਪੀ:ਟੀ:ਯੂ: ਫਾਰਮਾਂ/199
Ref. No: MRSPTU/PHARM/

ਮਿਤੀ: 19/3/24
Date:

To
Registrar,
MRSPTU, Bathinda

Respected Sir,

This is with regards to appointment of a veterinarian doctor in the Committee for Control and Supervision of Experiments on Animals (CCSEA) approved Central animal house of MRSPTU, Bathinda.

As per the mandatory requirements of CCSEA, a veterinarian doctor has to appointed for the medical care of animals in every CCSEA approved animal house. Considering the working capacity of central animal house of MRSPTU and university budget, it is proposed to appoint a veterinarian doctor on contractual basis. The remuneration to the veterinarian doctor will paid as Rs. 2500 per visit (max. 4 visits in a year) for his visit to the animal house and during Institutional Animal Ethics Committee meetings.

For this contract position, Dr. Pawan Kumar Singla, a veterinarian doctor has been identified. The biodata and his consent form are attached herewith for your kind consideration.

Kindly appoint Dr. Pawan Kumar Singla as veterinarian doctor or contract basis for Central Animal House of MRSPTU.

The appointment letter needs to be uploaded on the CCSEA website.

Regards,


Head of Department,
Dept. of Pharm. Sci. & Tech.,
MRSPTU, Bathinda



भारत सरकार
पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय
पशु कल्याण प्रभाग
पशुओं पर परीक्षण के नियंत्रण एवं पर्यवेक्षण के प्रयोजनार्थ समिति (सीपीसीएसईए)
Government of India
Ministry of Environment, Forest and Climate Change
Animal Welfare Division



Committee for the Purpose of Control and Supervision of Experiments on Animals (CPCSEA)

F. No. 25/28/2017 - CPCSEA

Dated: 22nd March, 2019

To

All establishments registered with CPCSEA /
Nominees of CPCSEA

Subject: TA/DA and sitting fees of representatives/ Nominees of CPCSEA.

Sir/ Madam,

A need has been felt to streamline the TA/DA and sitting fees of representatives/ Nominees of CPCSEA which is being paid by the establishments at the time of inspection of their Animal House Facility/ participation in the meeting of Institutional Animal Ethics Committee (IAEC). In this regard, with the approval of the competent authority, following decisions have been taken:

- i. The TA/DA of Nominees of CPCSEA who hold official positions shall be given as per their entitlement in their respective services.
- ii. The existing sitting fees to representatives/ Nominees of CPCSEA has been enhanced from Rs. 2,000/- (Rupees two thousand only) to Rs. 5,000/- (Rupees five thousand only).
- iii. The sitting fee or the TA/DA shall be claimed by the nominee as per the conduct rules of his/ her services.
- iv. The entitlement for TA/DA of CPCSEA nominees who are from private sector (non-officials) shall be as per the entitlement of Class 1 officers of Grade pay Rs 5,400/- or Level 10 as per the pay matrix.
- v. TA/DA and sitting fees of CPCSEA nominees will be paid by the establishments at the time of inspection of Animal House Facility / participation in the meeting of IAEC of the establishment.
- vi. All the Nominees of CPCSEA are directed to inspect the Animal House Facility each time the IAEC meeting is held.

2. In addition, it is reiterated that the establishments where more than 40 research protocols are being dealt with annually, IAEC meetings should mandatorily be convened once in three months to ensure proper scrutiny of research protocols, proper functioning of IAEC and checking the status of research protocols and health status of laboratory animals. For all the other establishments the IAEC must be convened biannually even if there is no agenda for IAEC meetings. Participation of Main Nominee, Scientist from outside the Institute and Socially Aware Nominee is mandatory in all the IAEC meetings. Link Nominee can attend in case main nominee conveys his/ her unavailability in writing to the Chairman of the IAEC. However, Link Nominee should be invited once in a year to update him/her about the activities of the IAEC.

Yours faithfully,

Deputy Secretary (AW) & Member Secretary (CPCSEA)

5वां तल, वायु ब्लॉक, इंदिरा पर्यावरण भवन, जोर बाग रोड, नई दिल्ली-110003
टेलीफेक्स : 011-24695424 ईमेल : cpcsea-mef@gov.in, वेबसाइट : <http://cpcsea.nic.in>

5th Floor, Vayu Block, Indira Paryavaran Bhawan, Jor Bagh Road, New Delhi-110003
Telefax : 011-24695424, Email : cpcsea-mef@gov.in, Website: <http://cpcsea.nic.in>

ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਬਠਿੰਡਾ।

Minutes of meetings

A meeting was held on 09/12/2024 at the office of Registrar regarding revision of remuneration of veterinarian (Office order no. Uni/Reg/2004 dated 29/11/2024).

HoD, Pharmaceutical Sciences and Technology has proposed to enhanced the honorarium of veterinarian from Rs.2500/- to Rs.5000/-. The supporting points for the same are:

1. University is running a CCSEA (Govt. of India) approved animal house in campus. This is required for any study/research work, involving animals, to be conducted in university by any faculty member or student.
2. CCSEA had raised objection to appoint a permanent/full time veterinarian (**Annexure I**)
3. Department has engaged a veterinarian at Rs.2500/- per visit with the approval of Registrar dated 20/03/2024 (**Annexure II**).
4. CCSEA has notified the increase in the remuneration of IAEC members/experts from Rs. 2000/ to Rs.5000/- per meeting (**Annexure III**, Ref. no. 25/28/2017-CPCSEA dated 22nd March 2019).
5. Veterinarian (Dr. Pawan Singla) has raised his unwillingness to perform his duties at this remuneration i.e. Rs.2500/-.
6. Now, the department has proposed Rs. 5000/- per visit for veterinarian. This rate is similar to the rate notified by CCSEA for IAEC members/experts per visit.

The deliberation was done and it has been recommended by the committee to pay veterinarian Rs.5000/- per visit to ensure proper working and maintenance of Central Animal House of MRSPTU.

Moreover, the rates have not been approved, it needs to be taken to Finance Committee for approval.

Submitted for approval please.

The meeting ended with vote of thanks.

(Dr. Gurinder Pal Singh)
Chairman

Prof. (Dr.) Harish Kumar Garg
Member

Prof. (Dr.) Amit Bhatia
Member

No. MRSPTU/Pharm/1087
09.12.2024
Prof. Indu Singh
Finance

Handwritten signature and date: 09/12/2024

make an Azade for F.C

Handwritten signature and date: 09/12/2024

To be approved
To be put in F.C
for Ratification
PZ (F+P)

No.18/10/09-4FP2/ 440
GOVERNMENT OF PUNJAB
DEPARTMENT OF FINANCE
(FINANCE PERSONNEL BRANCH-1)
Dated: Chandigarh the: 31 August , 2009

To

All Heads of Departments,
 Commissioners of Divisions,
 Registrar High Court of Punjab and Haryana,
 District and Sessions Judges and
 Deputy Commissioners in the State.

Subject: Implementation of the recommendations of the Fifth Punjab Pay Commission – T.A./ D.A.

Sir,

I am directed to refer to Punjab Government Circular No. 5/1/98-2FPIV/ 356 Dated 8th May, 1998 on the subject cited above and to say that after careful consideration of the recommendation of the Fifth Punjab Pay Commission, the Governor of Punjab is pleased to take the following decisions.

2. (i). **Travelling Allowance (TA/DA)** : For the purposes of T.A./D.A., categorization of Punjab Government Employees on the basis of Grade Pay shall be as under:

<u>Category</u>	<u>Grade Pay</u>
I	Rs. 10,000 and above
II	Rs. 7,600 to Rs. 9,999
III	Rs. 5,000 to Rs. 7,599
IV	Rs. 3,800 to Rs. 4,999
V	Below Rs. 3,800

(ii). The revised classification of cities within or outside the State for the grant of T.A./D.A. shall be as under:

(a)	Cities with population of 50 lakhs and above	A1
(b)	Cities with population of 20 lakhs and above but less than 50 lakhs	A2
(c)	Cities with population of 10 lakhs and above but less than 20 lakhs	B1
(d)	Cities with population of 5 lakhs but less than 10 lakhs	B2

(iii) **Daily Allowance:-** The revised rates of daily allowance shall be as under: (In Rs.)

Grade Pay Category	A1 Hotel/Non-Hotel rates	A2 Hotel/Non-Hotel rates	B1 Hotel/Non-Hotel rates	B2/ Other Places Hotel/Non-Hotel rates
I	800	640	480	320
	400	320	240	160
II	700	560	420	240
	300	240	180	120
III	450	360	270	180
	250	200	150	100

IV	380	300	230	150
	200	160	120	80
V	300	240	180	120
	150	120	90	60

The other conditions for daily allowance should remain in force: For example:

- No allowance should be permissible within a radius of 8 kms from the place of duty. Road mileage at fixed rates discussed subsequently should, however, continue to be paid for this journey except to employees who are in receipt of local travelling and conveyance allowance;
- Journey beyond 8 kms and within 25 kms of the place of duty should be treated as local journeys. Daily Allowance should be admissible for a calendar day at half the normal rate irrespective of the period of absence if the employee returns to headquarters the same day. But when such a journey involves night stay, an employee should be entitled to normal travelling allowance;
- A full Daily Allowance should be admissible for journeys beyond 25 kms from headquarters if the period of absence is six hours or more. If the period of absence is less than six hours, half Daily Allowance should be admissible; and
- No incidental charges should be payable in addition to the Daily Allowance/Half Daily Allowance.

(iv). **Travel Entitlement by Rail/ Air** : The entitlement to travel

by Air & Rail shall be as under:

<u>Grade Pay Category</u>	<u>Entitlement by Rail</u>
I	Ist Class A.C./Executive Class
II	Ist Class/A.C. Chair Car/A.C. Two tier sleeper
III	Ist Class/A.C. Chair Car/A.C. Three Tier
IV & V	Second Class Sleeper

Other conditions for travel by train will remain the same.

The entitlement to **travel by Air within India** shall be as under:

<u>Grade Pay Category</u>	<u>Entitlement by Air</u>
I & II	Economy Class
III	Economy Class (On the condition that the distance is more than 500 kms.)

In case of **International travel**, officers of and above the level of Secretaries in the State Government and the equivalent status would be entitled to travel by Business/Club Class in cases where the one-way flying time is more than 8 hours, & economy class for all other international flights. All other officers of the State Government would be entitled to travel by Economy Class.

(V) **Journey by Road** :

(a). The grade pay ranges for travel by public bus/ auto-rickshaw/ Scooter/ motor cycle, A.C. taxi/ taxi/ own car is revised as indicated below:-

<u>Grade Pay Category</u>	<u>Entitlement</u>
(1)	(2)
I & II	Actual fare by any type of public bus including air-conditioned bus.

OR

At rates prescribed by the Transport Department of AC Taxi when the journey is actually performed by AC Taxi.

OR

Actual fare for journeys by autorickshaw.

III

Same as for (I & II) above with the exception that journeys by AC taxi will not be permissible.

OR

At prescribed rates for Taxi/ autorickshaw/ own scooter/ motorcycle/ moped etc.

IV & V

Actual fare by ordinary public bus only.

OR

At prescribed rates for autorickshaw/ own scooter/ motorcycle/ moped etc.

(b). The rate of Mileage Allowance for journeys on bicycle, on tour and transfer, will be Rs. 1.20 per kilometre.

(Vi). Accommodation :- The maximum rates for hotel accommodation / Tourist Bungalows for tour outside Punjab & Chandigarh on the production of receipt shall be as under:

Grade Pay Category	Accommodation
I	Reimbursement of actual expenditure towards normal single room rent in a hotel of a category not above 5 star; and
II	Reimbursement of actual expenditure incurred towards normal single room rent in a hotel of category not above 3 star.

Classification of City

	A1 (Any hotel room upto rupees per day)	A2	B1	B2/ Other Places
III	800	600	500	400
IV	500	400	300	200
V	300	200	150	100

At New Delhi and Shimla, the expenditure on hotel accommodation and Daily Allowance at hotel rates shall be reimbursed only if no accommodation is available in Punjab Bhawan/ Circuit Houses/ Rest Houses at these places.

(vii). Travelling Allowance on Transfer : Transport charges for the carriage of their personal effects on transfer shall be as under :-

Grade Pay Category	Carriage Entitlement
I & II	Two Trucks
III	One Truck
IV & V	One Truck

(a). The rates shall be fixed for carriage of personal effects by road only. The State transport Commissioner shall determine distance between two stations by road, by shortest route and shall also fix rates per truck per kilometer and revise them atleast annually, If necessary, he may fix separate rates for journey covering smaller distance.

- (b). If an employee transport his personal effects by rail, the existing rules and instructions shall apply.
- (c). The time limit for the presentation of Travelling Allowance bill for shifting of personal effects on retirement will be two years.
3. The decisions contained in this letter shall be effective from the First day of August, 2009. However, if the Travelling Allowance entitlements in terms of the revised entitlements now prescribed result in a lowering of the existing entitlements in the case of any individual, groups or classes of employees, the entitlements, particularly in respect of mode of travel, class of accommodation, etc., shall not be lowered. They will instead continue to be governed by the earlier orders on the subject till such time as they become eligible, in the normal course, for the higher entitlements.
4. The instructions/ orders issued from time to time on the subject shall be treated to have been modified to the extent of the decisions contained in this letter.

Yours faithfully,

(Om Parkash Bhatia)
Under Secretary Finance
Dated the 31 August, 2009

No. 18 /10 /09-4FP2/ 441

A copy each along with a spare copy is forwarded to:-

- (i) The Accountant General (Audit) Punjab, Chandigarh;
- (ii) The Accountant General (Accounts and Entitlement), Punjab, Chandigarh.

(Om Parkash Bhatia)
Under Secretary Finance
Dated the 31 August, 2009

Endst. No. 18 /10 /09-4FP2/ 442

A copy each is forwarded to:-

- (i) The Secretary to Government of Himachal Pradesh, Department of Finance, Shimla;
- (ii) The Finance Secretary, Chandigarh Administration, Chandigarh;
- (iii) All the District Treasury Officers/Treasury Officers/ in the State for information and necessary action.
- (iv). The Director (E & G) Ministry of Finance, Department of Expenditure, Pay Research Unit, New Delhi.

Superintendent

I.D. No. 18 /10 /09-4FP2/ 443

Dated the 31 August, 2009

A copy is forwarded for information to:-

- (i) The Chief Secretary to Government of Punjab, Chandigarh;
- (ii) All the Financial Commissioners, Principal Secretaries and the Administrative Secretaries to Government of Punjab.
- (iii). The Resident Commissioner, Punjab, Punjab Bhawan, Copernicus Marg, New Delhi.

Superintendent

A copy each is forwarded to:

- (i) The Registrar, Punjab Agriculture University, Ludhiana;
- (ii) The Registrar, Punjabi University, Patiala;
- (iii). The Registrar, Guru Nanak Dev University, Amritsar;
- (iv). The Registrar, Panjab University, Chandigarh;
- (v). The Registrar, Dr. B.R. Ambedkar, Technical University, Jalandhar.
- (vi). The Registrar, Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana.

Superintendent

INTERNAL DISTRIBUTION:

- (i). Directorate of Financial Resources and Economic Intelligence;
- (ii). All Branches in the Department of Finance.

GOVERNMENT OF PUNJAB
DEPARTMENT OF FINANCE
(FINANCE PERSONNEL-2 BRANCH)

Dated: 13.05.2025

To

All Heads of Departments,
Commissioner of Divisions,
Registrar High Court of Punjab and Haryana
District and Session Judge and
Deputy Commissioner in the State.

Subject: **Regarding admissibility of Travelling Allowance/ Daily Allowance to State Government employees/officers in the revised pay scales.**

Sir

I am directed to inform you that Government has decided to implement the revised rates of Travelling Allowance / Daily Allowance to State Government employees/officers in the revised pay scales as per 6th Punjab Pay Commission / 7th CPC.

2 (i) **Travelling Allowance (TA/DA)**: For the purpose of TA/DA, categorization of Punjab Government employees on the basis of pay 'Level' shall be as under:

Sr. No.	Category	Level as per Punjab Civil Services (Revised) Pay Rules, 2021	Level (as per 7 th Central Pay Commission)
1	I	31	14
2	II	23 to 30	12 to 13 A
3	III	16 to 22	8 to 11
4	IV	11 to 15	6 to 7
5	V	1 to 10	1 to 5

Note: The entitlement of a government employee who joined on or after 17/07/2020 shall not be less than that of an employee working on the same post, who joined before 17/07/2020. For example, a Senior Assistant who joined on or after 17/07/2020 shall be entitled to the same benefits as are available to a Senior Assistant under these instructions, who joined before 17/07/2020.

(ii) Entitlement to travel by Train

Category	Entitlement by Train
I & II	AC first class / Executive Class
III	AC II nd Tier / AC Chair Car
IV	AC III rd Tier / Non AC Chair Car
V	Second class sleeper

Other conditions for travel by train will remain the same

(iii) Entitlement to travel by Road

Category	Entitlement
I, II & III	AC Bus
IV	Non AC Bus
V	Non AC Bus

(iv) Entitlement to travel by Air

Category	Entitlement by Air
I & II	Economy Class
III	Economy Class when traveling within India subject to condition that the distance is more than 500 KM

(v) Admissibility to draw Full Daily Allowance on Tour within India

Category	Within Punjab including Chandigarh	Outside Punjab and Chandigarh
I	Rs. 700 per day	Rs. 800 per day
II	Rs. 600 per day	Rs. 700 per day
III	Rs. 500 per day	Rs. 600 per day
IV	Rs. 400 per day	Rs. 500 per day
V	Rs. 300 per day	Rs. 400 per day

Note 1: No allowance should be permissible within a radius of 8KM from the place of duty.

Note 2: When the absence from headquarters on tour is less than 12 hours, then the entitlement to claim reimbursement against performing journey shall be admissible as follows:-

Sr. No.	Length of Absence	Actual entitlement to claim 'reimbursement for Journey as percentage to the entitlement mentioned in column 3 of table above pertaining to the maximum entitlement in terms of distance
1	If absence from headquarters on official tour is less than 6 hours	30%
2	If absence from headquarters on official tour is between 6 and less than 12 hours	50%
However, in case the absence of the employee from his headquarters while on official tour is 12 hours or more, then he shall be entitled to full daily allowance.		

Note 3: The absence from headquarters will be reckoned from midnight to midnight and will be calculated on a per-day basis.

- (vi) **Admissibility to claim reimbursement when during the course on tour the Government Employees stays overnight in Hotel outside Punjab and Chandigarh**

Category	Entitlement
I	Actual Expenses Subject to a ceiling of Rs. 5000 per day
II	Actual Expenses Subject to a ceiling of Rs. 3500 per day
III	Actual Expenses Subject to a ceiling of Rs. 2500 per day
IV	Actual Expenses Subject to a ceiling of Rs. 1500 per day
V	Actual Expenses Subject to a ceiling of Rs. 1000 per day

Note:- Provided that in the case of tour of a Government Employee at New Delhi or Shimla, the reimbursement of expenditure on hotel accommodation shall be admissible only if no accommodation is available in Punjab Bhawan or Circuit Houses or Rest Houses, as the case may be, at these places.

- (vii) **Travel within India When Journey is undertaken by Taxi / Car / Auto Rickshaw / Scooter and entitled rate to draw mileage allowance for such journey**

Category	Entitlement	Rate of Mileage
I, II & III	Car / AC Taxi	Rs. 15 per KM of Journey actually performed or actual expenses whichever is less
IV	Scooter/ Auto	Rs. 9 per KM of Journey
V	Scooter / Auto	actually performed or

		actual expenses whichever is less

(viii) To undertake Local Journey while on Tour and entitled rate to draw mileage allowance for such journey

Category	Entitlement when Local Journey is performed within Punjab and Chandigarh	when Local Journey is performed outside Punjab and Chandigarh
I, II & III	Upto Max. of 50 KM per day and at the rate of Rs.15 per KM of actual Journey is performed or actual expenses whichever is less	At the rate of Rs. 15 per KM of actual Journey performed or actual expenses whichever is less
IV & V	Upto maximum of 50 KM per day and @ of Rs.9 per KM of or actual expenses whichever is less	At the rate of Rs. 9 per KM of actual Journey performed or actual expense whichever is less

(ix) Entitlement to draw Transport charges for the carriage of personal effects on transfer within India

Sr. No.	Category	Shortest point to point distance between the two destinations i.e. the destination from where transferred and destination to which transferred				
		Up to 20 K.M.s	21 to 100 K.M.s	101 to 200 K.M.s	201 to 300 K.M.s	301 to 500 K.M.s
1	I	Rs. 10,000/-	Rs. 20,000/-	Rs. 30,000/-	Rs. 40,000/-	Rs. 48,000/-
2	II	Rs. 10,000/-	Rs. 20,000/-	Rs. 30,000/-	Rs. 40,000/-	Rs. 48,000/-
3	III	Rs. 7,500/-	Rs. 15,000/-	Rs. 22,500/-	Rs. 30,000/-	Rs. 36,000/-
4	IV	Rs. 5,000/-	Rs. 10,000/-	Rs. 15,000/-	Rs. 20,000/-	Rs. 24,000/-
5	V	Rs. 2,500/-	Rs. 5,000/-	Rs. 7,500/-	Rs. 10,000/-	Rs. 12,000/-

Note 1: Save when the context requires it to be otherwise in terms of this Order, admissibility and entitlement 'to draw Transport charges for the carriage of personal effects on transfer from one destination to other within India' here represents a 'lumpsum amount' to be claimed in lieu of expenses incurred in moving everything on transfer, including the household goods, conveyance, members of family, etc, and also includes the displacement compensation.

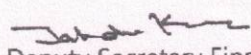
Note 2: The Transport charges for the carriage of personal effects shall be admissible only when the transfer is made in public interest.

Note 3: In the event before moving in terms of Note 1 from one destination to other, the Government Employee has been ordered to be transferred to a different station, the

admissibility to the Transport charges for the carriage of personal effects shall be between two stations where 'moving the household goods' has actually and finally taken place.

Note 4: Reimbursement of transfer charges for the carriage of personal effects are subject to the submission of transport bills, and the reimbursement will be for either the actual expenses or the entitled expenses, whichever is lower.

2. The decision contained in this letter shall be effective from the date of issuance of these instructions.
3. The instructions/orders issued from time to time on the subject shall be treated to have been modified to the extent of the decisions contained in this letter.
4. The amendment in the relevant rules shall be made in due course of time.


Deputy Secretary Finance